



CONDITIONS & TERMS

RESERVATIONS- Due our goals of minimizing impact on the environment, and foreign countries space is limited to usually 10 participants however, Please check on the particular program, as workshops or retreat center-based programs have larger limits. There is a minimum number of participants for most programs, but check to see if this applies to your particular program. Mountain Spirit Institute is open to all individuals, couples, private and public groups regardless of age, race, religion or sex. To assure yourself a space on a program, make a program reservation early. Reservations are usually not accepted less than five days from the date of program unless in the event of prior participant cancellation. To check on available program dates call or write: Mountain Spirit Institute POB 626, Sunapee NH 03782 (603)-763-2668 randy@mtnspirit.org. To minimize time, try to have your questions ready. Indicate the program in which you are interested, and we will then hold your space for one week (7 working days) pending receipt of your deposit.

DEPOSITS: Please send an initial deposit of \$200.00 to accompany your application which goes toward the cost of your program. This secures your confirmed reservation for 30 days.

PAYMENT OF BALANCE: Payment of balance is due no later than 30 days prior to programs start date.

CANCELLATION AND REFUNDS: Refunds are given in full, (Less \$75 Admin Fee) up to 60 days prior to program start. 31-60 days prior to program start, a 50% refund is given and the remaining 50% given towards for credit for another other MSI program. Less than 30-days from program start, 100% credit may be applied toward MSI programs.

PROGRAM CANCELLATION POLICY: Although MSI reserves the right to cancel a program due to low enrollment, under normal circumstances, this will be unnecessary. In the event a program appears that it may be cancelled you will be given a reasonable notice in advance to the best of our ability under the circumstances. Our good relationship with you is our top concern.

TRAVEL DOCUMENTS: It is necessary to have a valid passport on international programs. If you do not have a passport, begin the process early, as it can take several weeks. If trip cancellation occurs due to lack of a passport, MSI is not responsible for lost trip costs and tuition. Keep a copy of your passport in a safe place at home and carry two copies (either digital on a thumb drive, or paper) one in your luggage, the other on your person.

TRAVEL INSURANCE: Although every effort is made to insure a safe trip for all, we strongly recommend that you protect yourself, your belongings, and your vacation through the purchase of a short-term traveler's policy. A trip cancellation policy covers your non-refundable payments in most cases, should you have to cancel your trip at the last minute due to illness or injury. Trip participants should realize that in the event of illness or injury on a trip, participants are responsible for the cost of evacuation. Personal belongings and cameras are carried entirely at the owner's risk, and MSI is unable to accept responsibility for lost, damaged, delayed, or stolen property. Notify your health insurance company that you will be traveling outside the US.

TRAVEL TO PROGRAMS: MSI does not provide transportation to program start locations, unless stated in the prospectus/webpage, Normally MSI will provide airport transfers in foreign countries

PHYSICAL CONDITIONING: Some of the programs we offer are have physically oriented elements such as hiking, or climbing in varying degrees, some more than others. Physical preparation such as hiking, running, swimming or other physical activity is encouraged and essential in most cases,. Persons with problems of medical health, heart, respiratory, back, knee or ankle problems should not consider hiking, A completed medical form is required for all programs. MSI reserves the right to refuse application of anyone whose experience or condition appears incompatible with the activity for which they have applied. Please contact us for the proper training or questions related to experience and conditioning. We will be glad to assist you.

SIGNED RELEASE FORM and CONFIDENTIAL MEDICAL FORM: Please sign the required release and medical form and return to MSI a reasonable time before your program starts.

EQUIPMENT- A detailed list of equipment and suppliers is available. If one has questions regarding outdoor clothing, footwear, or other outdoor gear, please contact MSI.

ADDITIONAL INFORMATION: If you have any questions please contact us. Our office hours are extensive, but flexible! We are a global organization that uses internet telephones that allow us to be in contact with you from throughout the globe, so feel free to call outside normal business hours 7-days a week.

I have read and understood this entire document.

Signature of Participant _____

Print Name _____

Date _____

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